

St. Petronille Parish Council Meeting Minutes
March 19, 2018

Present: Bob Solak President, Lisa Mojica Vice President, Rita Doyle Secretary, Fr. Jim Dougherty Pastor, Fr. Marcin Michalak Pastoral Vicar, Dan Bak, Lori Carlson, Kathy Driscoll, Tom Koch.

- I. Call to Order and Opening Prayer. The regular meeting of the St. Petronille Parish Council was called to order at 6:34 pm in the Volunteer Room. L. Carlson provided the opening prayer.
- II. Parishioner Participation. None
- III. Approval of Minutes. The February Minutes were approved upon motion made by L. Mojica and duly seconded.
- IV. Commission Reports.
 - A. Christian Service. Fr. Jim prepared the report. The complete report is attached to these minutes. Temporary coverage of the duties of the Christian Service minister are as follows: Bridge Community – Deacon Ron, Funeral Luncheons – Cathy Kuczynski, Anointing Mass Reception – Kathy Kuczynski, Be My Witness groups – Christine Balaty, Walk in Ministry – Fr. Jim, Morning Coffee – Mike and Denise Kilker, Partners with Humanity – Christine Balaty, St. Vincent DePaul pick up and Fun Faith and Fellowship – no coverage as of now.
 - B. Worship. T. Koch reported. Plans for the Palm Sunday, Holy Week and Easter Masses are complete. The Emergency Procedures policies and handbook are almost complete. Experts in the areas of safety and security contributed to and reviewed the plan. A concentrated effort to recruit more ushers and to train them is part of the plan. Fr. Jim thanked T. Koch and the committee that has worked on the plan. A welcoming, yet safe and secure environment is of paramount concern.
 - C. Finance. D. Bak reported. The complete report is attached. Sunday Offertory collections in February were unfavorable to budget by \$11K. February year to date was unfavorable by \$41K. School tuition collections YTD are worse than budget, partially due to budget based on higher enrollment than actual. Religious Ed collections in February are worse than budget. Overall, operating cash balance decreased from January due to church, school and ministry expenses exceeding February collections. Projected total parish revenue deficit at fiscal year end to be \$200,000-\$250,000.
 - D. Education. L. Carlson reported. The complete report is attached. Fr. Jim reported that there are approximately 130-140 people participating in the Be My Witness program.
- V. Pastor's Report. Fr. Jim reported. Father met with school board financial representative, to discuss the amount that the parish will contribute to the school's operating revenue next year. The parish contribution will be 10% less than it was this year. The north parking lot retaining wall was patched a few months ago to stop degrading further, but the wall needs to be replaced. Work is tentatively

scheduled to begin June 1. The estimated cost is \$150K. The Diocesan lawyer has been involved in negotiations with the landowner to the north.

- VI. Executive Session. The Council went into executive session at approximately 7:30. Discussion centered around parish financial issues and responses.
- VII. Old Business. Nominating Committee. L. Mojica reported. The committee members will be L. Mojica, Tim Barder, R. Doyle, Marie Desautels. Notices will be placed in the bulletin with a deadline goal of May 1. Following that, recruitment will be by personal contacts.
- VIII. New Business. None.
- IX. Closing prayer and Adjournment. Fr. Jim provided the closing prayer and the meeting was adjourned at 8:38 pm.

Next Meeting: April 17 at 6:30 pm. K. Driscoll will have the Opening Prayer
Minutes submitted by Rita Doyle