

**St. Petronille Parish Council Meeting Minutes (condensed)**  
**April 17, 2018**

Present: Bob Solak President, Lisa Mojica Vice President, Rita Doyle Secretary, Fr. Jim Dougherty Pastor, Fr. Marcin Michalak Pastoral Vicar, Dan Bak, Tim Barder, Lori Carlson, Kathy Driscoll, Tom Koch.

- I. Call to Order and Opening Prayer. Meeting called to order at 6:34 pm in the Council Room. K. Driscoll provided the Opening Prayer.
- II. Parishioner Participation. None
- III. Approval of Minutes. The February Minutes approved upon motion made by D. Bak and duly seconded.
- IV. Commission Reports.

A. Education. L. Carlson reported.

The Faith Formation Board is recruiting new members. A significant reduction in FF staff will mean more volunteer involvement and modification or elimination of some programs.

Confirmation will be celebrated May 15 and 16th by Father Jim. First Holy Communion, April 28, 29.

Staff will finalize re-registration packets when it has budget numbers.

Middle School Ministry news: Girl Power night was cancelled due to low enrollment, despite collaboration with three other parishes. Dates for Vacation Bible School: June 18-22. Dates for Totus Tuus: July 22-27.

Youth Ministry: National Relief Network trip has been cancelled due to poor response. Focus on Faith participation is good. A large group of teens, with strong faith, from refugee community participate.

Projected enrollment in St. Petronille School for 2018-19 to be 473. Tuition will be set based on this number.

The complete report is attached.

B. Christian Service. K. Driscoll reported that on Monday April 16, the hospitality team served approximately 200 parishioners attending a funeral luncheon. Fr. Jim reported that the Anointing Mass was celebrated here on April 7 in collaboration with St. James and St. Matthew. The responsibilities of the Christian Service Minister are being covered in the interim by Deacon Ron and Fr. Jim until Karen O'Brien's replacement is hired.

C. Worship. T. Koch reported. Concerns about the sound system and seating availability in the Parish Life Center were noted. Addressing the poor condition of the pews in church remain a priority for Springboard moneys.

D. Finance. D. Bak reported. Serious concerns about the financial health of the parish continue to be an issue that the Council deals with. To date, March Sunday Offertory, holy days and Christmas and Easter offertory are \$19K lower than last year's Actual amounts and YTD we are unfavorable by \$42K. Upcoming expected expenses include \$150K for the replacement of the retaining wall at north end of north parking lot to begin June 7. The complete report is attached.

- V. Pastor's Report. Fr. Jim reported. Father and B. Solak will attend a meeting of the West DuPage Deanery at St. Michael's in Wheaton on April 23. T. Koch gave an update on the Emergency Procedures project. The committee has produced a document that will be available in the narthex, at key locations and on the website and will be emailed to all ushers. A call will go out for more ushers to be trained on the new guidelines for emergency response. T. Koch and John Chereskin would like to address the congregation at Masses to recruit medical people and emergency responders.
- VI. Old Business
- A. Nominating Committee. L. Mojica reported. The committee is recruiting new members through the bulletin, personal contacts, with the goal of having a slate of three new at large members by the May 21 meeting.
- VII. New Business
- A. Communication to the parish, possibly from the Building and Grounds Committee, will be forthcoming to explain that necessity of replacing the retaining wall along the north edge of the north parking lot. Construction will begin June 7. The bronze doors will be relocated to the outside wall directly adjacent to their current location and will be encased.
- VIII. Executive Session. The council went into executive session at 8:05 — 8:55 to discuss financial and personnel issues.
- IX. Closing Prayer and Adjournment. Fr. Jim offered the Closing Prayer Meeting adjourned at 9 pm.

Next meeting May 21, 6:30 pm in the Council Room  
Minutes submitted by Rita Doyle